

Data-based Decision Making

ANC

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2008/09 Nutrition Services Facts

- ❑ 40,000 enrollment, declining
- ❑ 70% Free and Reduced
- ❑ \$20 million budget
- ❑ 367 full and part-time employees
- ❑ 51 Elementary, 7 Middle Schools, 7 High Schools
- ❑ 37% Breakfast Participation
- ❑ 78% Lunch Participation
- ❑ Programs – SNP, SBP, SFSP (streamlined), USDA FFVP grant, Breakfast to Go
- ❑ Central production facility, cook chill

Data and Reporting

- KPIs – performance indicators, benchmarks
- Report process
- Frequency of reporting
- Types of reports

Key Performance Indicators

- ❑ SPPS has participated in the CGCS surveys for the past 3 years
- ❑ Benchmarks for success identified
- ❑ Best practices identified and areas for improvement identified

Report Types and Frequency

- Annual Budget
- Monthly P/L and Participation Report
 - Includes YTD
 - Comparison to same month previous year
- Fiscal Goals for department
- Monthly School Operating Report
 - Labor hours/ME
 - Net profit or loss
- Monthly Average Participation for each school
 - Comparison to same month previous year

Annual Budget

Food Service Fund				
A Food Services Fund must be established in a district that maintains a food service program for students.				
Food Services are those activities which have as their purpose the preparation and serving of regular and incidental meals, lunches and snacks in connection with school activities.				
		Adopted	Projected	Proposed Budget
		2007-2008	2007-08	2008-09
Fund Balance - Beginning		\$ 4,357,777	\$ 4,357,777	\$ 3,974,977
Revenue				
	Local	\$ 4,582,000	\$ 4,400,000	\$ 4,500,000
	State	890,000	840,000	850,000
	Federal	15,566,800	14,932,400	15,400,000
		\$ 21,038,800	\$ 20,172,400	\$ 20,750,000
Expenditures				
	Salaries and Wages	\$ 7,763,100	\$ 7,900,000	\$ 7,806,500
	Employee Benefits	2,599,900	2,636,500	2,602,000
	Purchased Services	1,446,900	1,387,500	1,570,000
	Supplies and Materials	586,000	557,200	546,000
	Food	5,195,100	5,500,000	5,700,000
	Commodities	1,200,000	750,000	1,000,000
	Milk	830,200	1,124,000	1,146,500
	Capital Expenditures	1,415,200	700,000	655,000
	Other Expenditures	2,400	-	-
		\$ 21,038,800	\$ 20,555,200	\$ 21,026,000
				(276,000)
Fund Balance - Ending		\$ 4,357,777	\$ 3,974,977	\$ 3,698,977
	Reserved for Inventory			\$ 800,000
	Reserved for Retiree Hlth			\$ 350,000
	Reserved for Encumbrances			\$ -
Fund Balance - Unreserved				\$ 2,548,977

Monthly P/L and Participation Report

February 2009 P/L AND PARTICIPATION REPORT						
Revenue	Feb 08	Feb 09	% change	YTD 07/08	YTD 08/09	% change
Student Meals	\$1,826,381	\$1,800,057	-1%	\$10,944,238	\$10,776,365	-2%
Student A la Carte Sales	\$51,089	\$59,286	16%	\$286,567	\$292,642	2%
Adult Meals	\$34,286	\$30,533	-11%	\$179,806	\$163,325	-9%
Adult A la Carte Sales	\$16,089	\$15,164	-6%	\$81,083	\$73,159	-10%
Admin Sales	\$5,489	\$3,711	-32%	\$38,784	\$24,855	-36%
Catering	\$24,833	\$5,833	-76%	\$168,716	\$69,100	-59%
Summer Program*	\$51,504	\$0	-100%	\$1,032,403	\$615,934	-40%
Commodities	\$102,779	\$88,622	-14%	\$424,956	\$805,455	90%
Others	\$37,268	\$43,830	18%	\$215,915	\$243,591	13%
Total	\$2,149,718	\$2,047,086	-5%	\$13,372,468	\$13,064,426	-2%
Expenditures	Feb 08	Feb 09	% change	YTD 07/08	YTD 08/09	% change
Salaries and Benefits	\$1,489,801	\$991,913	-33%	\$6,667,315	\$6,322,519	-5%
Food, Milk, Commodities	\$662,393	\$881,453	33%	\$4,793,623	\$4,509,791	-6%
Supplies	\$66,748	\$62,966	-6%	\$478,858	\$384,307	-20%
Equipment	\$104,718	\$0	-100%	\$600,902	\$264,608	-56%
Others	\$133,588	\$168,574	26%	\$977,356	\$1,128,030	15%
Total	\$2,457,249	\$2,104,906	-14%	\$13,518,055	\$12,609,255	-7%
NET Gain (loss)	-\$307,531	-\$57,820	81%	-\$145,587	\$455,171	413%
Meals Served	Feb 08	Feb 09	% change	YTD 07/08	YTD 08/09	% change
Breakfast						
Elementary Breakfast	164,169	150,187	-9%	997,241	926,574	-7%
MS Breakfast	23,381	20,942	-10%	126,278	118,595	-6%
Sr. High Breakfast	72,077	69,221	-4%	386,438	370,101	-4%
Total	259,627	240,350	-7%	1,509,957	1,415,270	-6%
Lunch						
Elementary Lunch	354,824	329,472	-7%	2,026,061	1,922,409	-5%
MS Lunch	56,115	54,467	-3%	327,235	315,257	-4%
Sr. High Lunch	150,959	136,132	-10%	875,763	805,516	-8%
Total	561,898	520,071	-7%	3,229,059	3,043,182	-6%
Adjusted Participation Rates	Feb 08	Feb 09	% change	YTD 07/08	YTD 08/09	% change
Elementary Breakfast	39%	37%	-2%	41%	39%	-2%
MS Breakfast	35%	33%	-2%	33%	32%	-1%
Sr High Breakfast	33%	35%	2%	31%	32%	1%
Breakfast	37%	36%	-1%	37.6%	36.5%	-1.1%
Elementary Lunch	84%	82%	-2%	84%	82%	-2%
MS Lunch	85%	86%	1%	87%	85%	-1%
Sr. High Lunch	69%	68%	-1%	71%	69%	-1%
Lunch	79.7%	78.3%	-1.4%	80%	78%	-2%
Adjusted Enrollment, NS Sites	Feb 08	Feb 09	% change	YTD 07/08	YTD 08/09	% change
Operating Days	20	19		114	111	
Elementary	421,710	402,219	-5%	2,403,745	2,349,804	-2%
Middle Schools	66,199	63,229	-4%	377,332	369,391	-2%
High Schools	217,286	198,932	-8%	1,238,531	1,162,184	-6%
Total	705,194	664,380	-6%	4,019,607	3,881,380	-3%
Mgmt Notes:						
Meal counts do not include Joint Agreement, ALC or small sites; are included in Revenue						
Some Summer Program revenue received June 2008 and not included in the YTD totals (prev fiscal year)						
Food, Milk, Commodity and Supplies expenditures include inventory (beginning, ending)						
Equipment expenses are actual expenses plus encumbrances						
Participation does not include JA schools or small programs except for IA, Leap, AGAPE						
Sources: FMS, Rightrak, District enrollment report						

Monthly School Operating Report - Nokomis Elementary (55% Free and Reduced)

Criteria: 1 ME (Meal Equivalent) = 1 lunch, 2 breakfast, 10 snacks, 100 milk

	February	2008	February	2009	% chg	YTD FY 08-09	
Category	Total Amount	ME	Total Amount	ME		Total	ME
Meal Equivalents	7,377.29		7,265.68		-2%	42,366.90	
Labor Hours	368.00	20.05	328.00	22.15	-11%	1,996.78	21.22
Revenue	19,866.92	2.69	21,189.20	2.92	7%	124,049.56	2.93
Labor Expense	8,542.16	1.16	9,145.81	1.26	7%	52,987.80	1.25
Food Expense	5,631.44	0.76	5,776.88	0.80	3%	33,564.58	0.79
Milk Expense	1,541.73	0.21	1,123.12	0.15	-27%	11,900.26	0.28
Supply Expense	1,644.27	0.22	523.68	0.07	-68%	2,514.19	0.06
Total Repair Building and Misc Expense	2,933.65	0.40	2,458.18	0.34	-16%	14,331.75	0.34
Net	(426.34)	(0.06)	2,161.52	0.30	607%	8,750.97	0.21

Monthly School Operating Report - Harding High School (83% Free and Reduced)

Criteria: 1 ME (Meal Equivalent) = 1 lunch, 2 breakfast, 10
snacks, 100 milk

	February	2008	February	2009	% chg	YTD FY 08-09	
Category	Total Amount	ME	Total Amount	ME		Total	ME
Meal Equivalents	33,546.78		30,907.13		-8%	179,121.51	
Labor Hours	1,358.00	24.70	1,352.00	22.86	0%	7,762.00	23.08
Revenue	\$94,840	2.83	\$91,803	2.97	-3%	\$520,944	2.91
Labor Expense	\$34,231	1.02	\$39,245	1.27	15%	\$221,025	1.23
Food Expense	\$27,560	0.82	\$24,926	0.81	-10%	\$134,825	0.75
Milk Expense	\$4,863	0.14	\$3,582	0.12	-26%	\$24,571	0.14
Supply Expense	\$2,316	0.07	\$1,138	0.04	-51%	\$9,835	0.05
Total Repair Building and Misc Expense	\$13,340	0.40	\$10,457	0.34	-22%	\$60,469	0.34
Net	\$12,531	0.37	\$12,456	0.40	-1%	\$70,218	0.39

Monthly School Average Participation Report

February 2009 Lunch Participation	Enroll Feb. 2008	Enroll Feb. 2009	Enroll Change Feb. 08 to Feb. 09	Daily Avg Lunch Meals Feb. 2008	Daily Avg Lunch Meals Feb 2009	Avg Participation Adjusted for Attendance Feb. 2008	Avg Participation Adjusted for Attendance Feb. 2009	Participation change Feb. 08 to Feb. 09
Elementary Schools:								
Adams	707	693	(14)	482	465	72%	71%	-1%
Agape	121	117	(4)	95	81	83%	74%	-10%
Ames	277	287	10	248	253	95%	93%	-2%
Battle Creek El.	601	606	5	533	531	94%	93%	-1%
Ben Mays	371	398	27	299	300	85%	80%	-6%
Bridge View	189	204	15	133	133	74%	69%	-5%
Capitol Hill	1,021	1,014	(7)	588	585	61%	61%	0%
Chelsea Hts	403	418	15	300	284	79%	72%	-7%
Cherokee Hts	339	333	(6)	320	308	100%	98%	-2%
Cleveland Jr.	313	472	159	310	414	105%	93%	-12%
Como Park El.	625	576	(49)	576	529	98%	97%	0%
Crossroads	700	689	(11)	321	301	49%	46%	-2%
Dayton's Bluff	356	312	(44)	330	291	98%	99%	1%
Eastern Hts	289	349	60	274	315	100%	96%	-5%
Expo El	713	731	18	449	446	67%	65%	-2%
Farnsworth	587	467	(120)	524	412	95%	94%	-1%

What Have we Learned?

- Measure, measure, measure
 - If you can't measure it, you can't analyze it
- Double check, double check, double check
- Review, review, review (accuracy)