



ANC 2008 HOUSING FORM



Support SNA and our fabulous hotels! Book through the Housing Bureau for special SNA conference rates. Be sure to book your reservation by **June 2, 2008**. After June 2, the official conference blocks will be released back to the hotels and the hotels may charge significantly higher rates. All rates are per night and are subject to a 14% occupancy tax (subject to change). Hotels may charge additional fees for rooms with additional occupants. When making a reservation, please provide a room and bedding preference on the Housing Form. The hotels will assign specific room types upon check-in, based upon availability. *Please be advised that requests are not guaranteed.*

THREE EASY WAYS TO REGISTER:

1. Register online at www.schoolnutrition.org (Credit Card payments only)
2. Fax credit card payment and a complete housing reservation form to (506) 433-3033. One form per room.
3. Call SNA's Housing Call Center; Monday-Friday, 9 a.m.-8 p.m. (EST) at (888) 351-8969.

Individual attendees complete this form. Please use one Housing Form per room. Make copies as needed. Housing Deadline: June 2, 2008

SEND CONFIRMATION TO: (Fill this portion completely) Are you an EXHIBITOR OR ATTENDEE? (check one)

First Name	Last Name	
Company/Organization	Mailing Address	
City/State/Province	Zip Code/Country	E-mail Address
Phone (Country Code/Area Code/#)	Fax (Country Code/Area Code/#)	

HOTEL INFORMATION: (List three choices in order of preference.)

First Choice Hotel	Arrival Date
Second Choice Hotel	Departure Date
Third Choice Hotel	Smoking <input type="checkbox"/> Non-smoking <input type="checkbox"/>

Single (1 bed) Double (2 people) Double (2 beds) Triple/Quad (3 or 4 people) Suites (call for availability and information)

List all occupants in room: (Include yourself)

Guest #1	Guest #2
Guest #3	Guest #4

*Reservations will be processed on a first-come, first-served basis. Every attempt will be made to accommodate your request. If all three requested hotels are unavailable, please process this reservation according to (Choose one): Location Rate

GUARANTEES: All hotels require a valid Credit Card guarantee with each reservation request. Credit cards may be charged one night's room deposit after June 2, 2008. Requests received without credit card information or payment will not be processed. Please fill out the credit card information below entirely. All cancellations made after June 2, 2008 are NON-REFUNDABLE. If using a debit card for incidentals, the hotel will authorize a minimum of \$50 immediately upon check-in.

CANCELLATION POLICY: A \$30 processing fee will be charged per reservation for all cancellations. In addition to this processing fee, cancellations and no-shows after the June 2, 2008 cut-off will be subject to individual hotel cancellation policies. Cancellation fees will be processed no later than 90 days after the conference.

Please initial here to indicate that the attendee has read and agrees to all policies.

ACKNOWLEDGMENTS: Hotel acknowledgments will be sent after each reservation booking, modification and/or cancellation. Review this confirmation carefully for accuracy. If you do not receive an acknowledgment via e-mail or fax within 10 days after any transaction, please contact the SNA Housing Call Center, Monday-Friday, 9 a.m.-8 p.m. (EST) at (888) 351-8969 or (506) 637-0297.

MODIFICATION/CANCELLATION: You may continue to make, modify and/or cancel reservations based on availability via the Web or the SNA Housing Call Center through **July 7, 2008**. If you have already booked a room and would like to review/change your reservation, please visit the ANC 2008 section of www.schoolnutrition.org and enter your last name and acknowledgment number to locate your record. *Beginning July 8, 2008, you may contact the hotel directly. Please do not make hotel location changes at this time, only reservation date changes.*

It has become common practice in the U.S. hotel community to charge organizations and associations for rooms that are canceled or released at the last minute. Because of increasing costs for rooms released or canceled by attendees, the above policies will be strictly enforced.

CREDIT CARD PAYMENT INFORMATION: Please guarantee my room to the following credit card: MC VISA AMEX

Card Number	Expiration Date (Month/Year)
Cardholder's Name (Please Print)	Signature

* By signing your name you are indicating you have read and agree to all stated housing policies. If paying by check, please make it payable to ANC 2008/ConferenceDirect. Payment must be in U.S. currency drawn on a U.S. bank. **NO WIRE TRANSFERS ACCEPTED.**

PLEASE MAIL COMPLETED RESERVATION FORM WITH PAYMENT TO:
ANC 2008/ConferenceDirect, 1900 South Boulevard, Suite 110, Charlotte, NC 28203